

quotes and for jobs that were over a certain threshold they should be formerly-, formally tended-, tendered out. Do you agree?

5 A. I'd say generally but there is qualifiers to each of those statements.

Q. I understand that and I appreciate that we can read the policy and understand that there are differences and some sophisticated differences added to the 1994 policy.

10 A. Yes.

Q. Now what I want to understand then is the way things operated before March of 1994 in your department with respect to purchases of aggregate. Now I think we all agree that in fact it was the practice of the municipality to tender out it's stone chips business?

15 A. Yes.

Q. And these would be a formal tender where the township was in effect inviting people to bid to a certain spec and a certain quantity.

20 A. After 1991 or including 1991 and forward from there they were asked to bid to a certain spec. Prior to that they didn't reference O.P.S. specs.

25 Q. All right. Now you-, I want to deal with the practice when you were dealing with a job where the materials to be purchased were going to be in the range of a cost of \$1,000 to \$5,000. Now am I correct that generally speaking that was up to the operations manager who reported to you to make those arrangements?

A. Yes.

30 Q. And am I correct that your understanding of what he would do was he would simply get on the phone and request a quotation and pick as many or as few as he chose?

01  
D. Anderson - Cr-ex.

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A. He tried to get two, three or four quotations and he'd also rely upon price lists that suppliers had sent in at the start of the year which is a typical, you know, move that suppliers make. They supply a price list for their products for the year so he had those as reference as well which might be considered a written quote.

Q. Now the operations manager who was he?

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A. At that time the job was called road supervisor...

Q. Thank you.

A. ... and his name was Reg Wood.

Q. And had he been on working for the municipality for an extended period of time?

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A. He had been there for quite a bit longer than me. He'd, I think he'd been there for at least ten years by the time I have been there.

Q. And is it fair to say that when you came on board until this March of 1994 policy you didn't direct him to make any change in his practice with respect to highway solicited aggregate materials?

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A. Well what we were doing seemed to be working so no I didn't really tell him or direct him to do anything different than he was doing. When you come into a new company you have, you can't change everything in a day or two days or even two years for that matter. You have to rely on what's in place and continue to using that like accept the status quo and correct it, or if it has to be corrected as you get time to get to it.

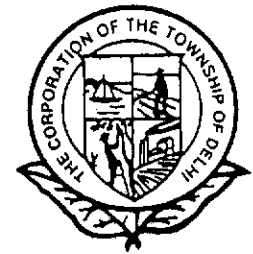
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Q. Now so I take it then it was clear that it wasn't the practice to obtain at least three written quotes for any purchase of materials between \$1,000 and \$5,000?

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# Township of DELHI

P.O. Box 182 • 183 Main Street • Delhi, Ontario CANADA N4B 2W9  
Tel: (519) 582-2100 Fax: (519) 582-4571



March 10, 1997

Nichols Gravel Limited  
Box 172  
Delhi, Ontario  
N4B 2W9

Dear Sir:

Re: Freedom of Information Access Request 05-97

Your request for access to the following records was received on March 06, 1997 by the Township of Delhi. We will respond to your request according to the provisions of the Municipal Freedom of Information and Protection of Privacy Act.

Please contact Betteanne M. Cadman, Clerk, at 519-582-2100 if you have any further questions.

Request for access to records requested:

1. A copy of all written price lists received from various aggregate suppliers from 1980 to 1994 inclusive.
2. A copy of any notes or records regarding telephone quotes for various projects for various aggregate from various aggregate sources from 1980 to 1994 inclusive.
3. A copy of any report or claim launched against any contractor regarding a performance failure related to any township single surface treatment contract.

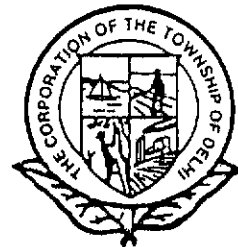
Yours truly

A handwritten signature in cursive script that reads "Betteanne M. Cadman".

Betteanne M. Cadman, CMC, CMO  
Clerk

# Township of DELHI

P.O. Box 182 • 183 Main Street • Delhi, Ontario CANADA N4B 2W9  
Tel: (519) 582-2100 Fax: (519) 582-4571



April 08, 1997

Nichols Gravel Limited  
Box 172  
Delhi, Ontario, N4B 2W9

Dear Sir:

RE: Freedom of Information Access Request 05-97

I am responding to your request under the Municipal Freedom of Information and Protection of Privacy Act for access to the following records:

1. \* A copy of all written price lists received from various aggregate suppliers from 1980 to 1994 inclusive - see attached.
2. A copy of any notes or records regarding telephone quotes for various projects for various aggregate from various aggregate sources from 1980 to 1994 inclusive - no record exists.
3. A copy of any report or claim launched against any contractor regarding a performance failure related to any township single surface treatment contract - no record exists.

Access is granted to the records you have requested.

The cost associated with the processing of this request is as follows:

Search time	1.00 hr X \$30.00 = \$30.00
Reproduction	3 X \$00.20 = \$00.60
Preparation time:	0.25 hr X \$30.00 = \$ 7.50
Total Cost:	\$38.10
Deposit:	\$38.10
Balance due:	\$00.00

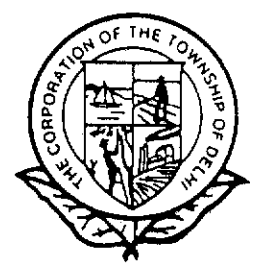
Yours truly

Handwritten signature of Betteanne M. Cadman in cursive script.

Betteanne M. Cadman, CMC, CMO  
Clerk

# Township of DELHI

P.O. Box 182 • 183 Main Street • Delhi, Ontario CANADA N4B 2W9  
Tel: (519) 582-2100 Fax: (519) 582-4571



April 10, 1997

Nichols Gravel Limited  
Box 172  
Delhi, Ontario, N4B 2W9

Dear Sir:

RE: Freedom of Information Access Request 05-97

With respect to your letter received on April 10, 1997 regarding the above noted Freedom of Information Access Request, this letter is to advise that all records on file have been provided.

Should you require any further information or clarification, please contact the undersigned.

Yours truly

A handwritten signature in cursive script, appearing to read "Betteanne M. Cadman".

Betteanne M. Cadman, CMC, CMO  
Clerk

Nichols Gravel Limited

P.O. BOX 172 · DELHI, ONTARIO N4B 2W9

Apr 11/97  
Delhi Ont.

Township of Delhi  
183 Main Street Delhi Ont.

Township Clerk. Bettene Cadmon C.M.C.M.O.

Dear Madam;

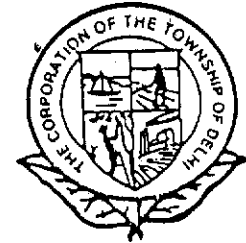
\*I shall try for the third time. Re: F.O.I Request 5-97  
Item # 1. I require a direct response to Item # 1 Quote: A  
copy of all written price lists received from various  
aggregate suppliers from 1980 to 1994 inclusive. Unquote.

If no record exists, please respond to that effect, as you  
have for Items 2 and 3 of this request.

Yours sincerely,  
B.I. Nichols Pres  
Nichols Gravel Limited.

# Township of DELHI

P.O. Box 182 • 183 Main Street • Delhi, Ontario CANADA N4B 2W9  
Tel: (519) 582-2100 Fax: (519) 582-4571



May 7, 1997

Nichols Gravel Limited  
Box 172  
Delhi, Ontario, N4B 2W9

Dear Sir:

RE: Freedom of Information Access Request 05-97

Further to your correspondence regarding the above noted, in response to Question #1, which asks for a copy of all written price lists received from various aggregate suppliers from 1980 to 1994 inclusive no records have been located.

Should you require any further information or clarification, please contact the undersigned.

Yours truly

A handwritten signature in cursive script that reads "Betteanne M. Cadman".

Betteanne M. Cadman, CMC, CMO  
Clerk